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Special Forms (Invoices) & Reporting

Create and email digital versions of invoices, generate A/R related reports such as A/R Aging, plus, how to analyze and download reports.

Video Tutorial

Click the play button below for a video tutorial.

Your browser does not support HTML5 video.

NOTE: *If viewing from the right-side navigation, to open the video on a larger screen, use the "Open in full site" link at the bottom left of the help display. If you are already viewing from the full site, click the play button above to begin the tutorial.*
