

Gift Cards

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Gift Cards

[Find Member](#) > [Offerings](#) > [Gift Cards](#)

Sell Gift Card

1. Find or add a member.
2. Hover over **Offerings** > Click **Gift Cards** from the drop-down menu.
3. Click **Add**.
4. Enter the gift card number and amount.
5. Click **Add** and follow the regular process for a New Registration.

Redeem Gift Card

1. Find or add a member.
2. Click **Payment Methods**.
3. Click **Redeem Gift Card**.
4. Enter the gift card number.
5. Click **Redeem**.
6. Gift card balance will be available as a payment method in the Cart and on the Make Payment screen.

NOTE: *Gift cards cannot be transferred. If a member wants to use their gift card balance on another account, sell a new gift card using the original gift card as the payment method, then redeem the new gift card on the other account.*
