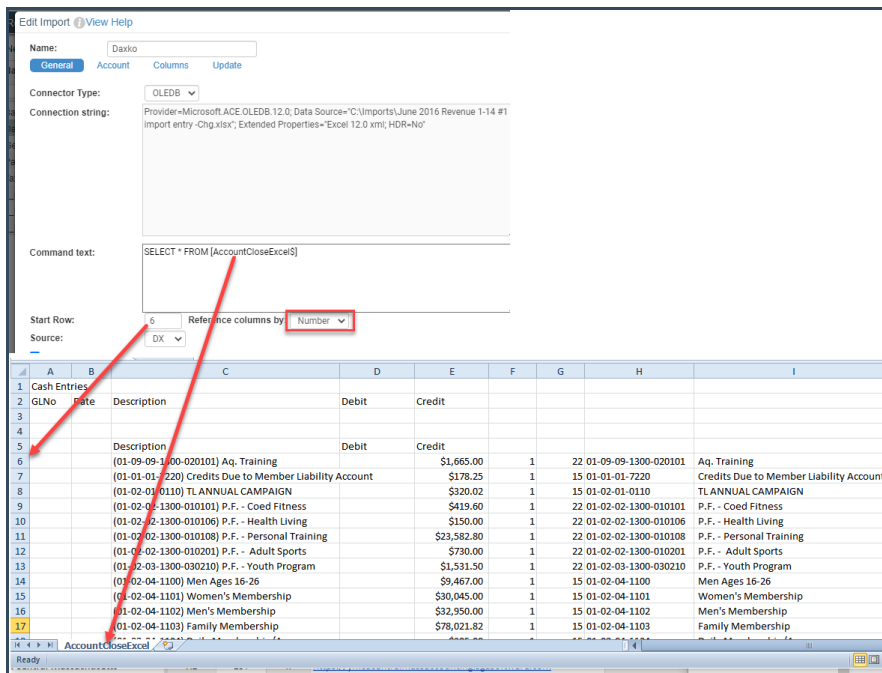


# Import Setups by Column Number

Last Modified on 01/03/2025 1:13 pm EST

## Import Setups by Column Number

This is an example of an import that uses the column NUMBER to pick up the items:  
(Options in images may differ based on Import Type)



An account is defined in parts due to the fact that the PCS code does not exist on every account.

1. The account is pulled from the 8<sup>th</sup> column.
2. The first row selects the characters from positions 1 to 13.
3. The dash is inserted in the second row since not all Excel accounts include this dash.
4. The PCS is defined on the next row as being in the 8<sup>th</sup> column, starting in pos 15 for a length of 6. When the PCS does not exist, the 6 positions are filled (padded) with zeros.

Name: Daxko

General Account Columns Update

Relative account: Account

Structure:

Chars Before: 8, Column: 1, Star: 13, Pad Char: Left

GLNo	Date	Description	Debit	Credit				
		Description	Debit	Credit				
		(01-09-09-1300-020101) Aq. Training	\$1,665.00		22	01-09-09-1300-020101		Aq. Training
		(01-01-01-7220) Credits Due to Member Liability Account	\$178.25		15	01-01-01-7220		Credits Due to Member Liability Account
		(01-02-01-0110) TL ANNUAL CAMPAIGN	\$320.02		15	01-02-01-0110		TL ANNUAL CAMPAIGN
		(01-02-02-1300-010101) P.F. - Coed Fitness	\$419.60		22	01-02-02-1300-010101		P.F. - Coed Fitness
		(01-02-02-1300-010106) P.F. - Health Living	\$150.00		22	01-02-02-1300-010106		P.F. - Health Living
		(01-02-02-1300-010108) P.F. - Personal Training	\$23,582.80		22	01-02-02-1300-010108		P.F. - Personal Training
		(01-02-02-1300-010201) P.F. - Adult Sports	\$730.00		22	01-02-02-1300-010201		P.F. - Adult Sports
		(01-02-03-1300-030210) P.F. - Youth Program	\$1,531.50		22	01-02-03-1300-030210		P.F. - Youth Program
		(01-02-04-1100) Men Ages 16-26	\$9,467.00		15	01-02-04-1100		Men Ages 16-26
		(01-02-04-1101) Women's Membership	\$30,045.00		15	01-02-04-1101		Women's Membership
		(01-02-04-1102) Men's Membership	\$32,950.00		15	01-02-04-1102		Men's Membership
		(01-02-04-1103) Family Membership	\$78,021.82		15	01-02-04-1103		Family Membership

There are multiple ways to define the GL amounts; in this case, there are separate columns for the debits and credits.

Name: Daxko

General Account Columns Update

Amount format: Separate columns for debits ar

Debit amount: 4, Credit amount: 5

Specify date: Column: , Separate batches by date:

Specify period: Column: , Format: yyyy-pp, Separate batches by period:

Specify comments:  Column: 9

Comments before: Daxko Import-

Object Type Column: , Object Column:

Specify deposit date: Column:

Specify deposit reference: Column: ,  Auto Number (Assign Batch as Deposit Reference)

Separate batches on: Column:

	D	E	F	G	H	I
	Debit	Credit				
	Debit	Credit				
aining		\$1,665.00	1	22	01-09-09-1300-020101	Aq. Training
y Member Liability Account		\$178.25	1	15	01-01-01-7220	Credits Due to Member Liability Account
MPAIGN		\$320.02	1	15	01-02-01-0110	TL ANNUAL CAMPAIGN
Coed Fitness		\$419.60	1	22	01-02-02-1300-010101	P.F. - Coed Fitness
Health Living		\$150.00	1	22	01-02-02-1300-010106	P.F. - Health Living
Personal Training		\$23,582.80	1	22	01-02-02-1300-010108	P.F. - Personal Training
Adult Sports		\$730.00	1	22	01-02-02-1300-010201	P.F. - Adult Sports
Youth Program		\$1,531.50	1	22	01-02-03-1300-030210	P.F. - Youth Program
26		\$9,467.00	1	15	01-02-04-1100	Men Ages 16-26
nbership		\$30,045.00	1	15	01-02-04-1101	Women's Membership
rship		\$32,950.00	1	15	01-02-04-1102	Men's Membership
rship		\$78,021.82	1	15	01-02-04-1103	Family Membership