

# Export Permissions

Last Modified on 04/20/2023 9:37 am EDT

If Permission **Accounts Payable > Change Web Extension Paths** is set to **00-Not Allow**, the user will not be able to switch the path from the one setup under **Settings > Accounts Payable > EFT File Formats** or **Positive Pay Formats** setup.

The web extension will only be able to look to that path when exporting and be retrieved there.

Both the output and a magnifying glass will be greyed out for the user on those export screens.

The image is a composite of three parts. At the top is a permissions table. Below it are two screenshots of web extension export screens. Red arrows point from the 'Change Web Download Paths' row in the table to the 'Output' field in the 'Generate ACH File' screen and the 'Text File Output' field in the 'Create Positive Pay File' screen.

Task	Access Level	Description
1099 Codes	02 - Modify	Define the codes for use in the 1099 process
1099 Process	02 - Modify	Browse, create, and deploy 1099s for vendors
Approve Payment Batches	00 - Not Allowed	Approve payment batches for posting and printing when paym
Bank Reconciliation	01 - Allow	Reconcile a bank statement by clearing checks
Bank Reconciliation Imports	02 - Modify	Define bank reconciliation import formats
Change Web Download Paths	00 - Not Allowed	Change Web ACH and Positive Pay download paths.
Check Forms	02 - Modify	Define A/P check forms used for printing checks

The first screenshot shows the 'Generate ACH File' screen. The 'Output' field is greyed out, and the magnifying glass icon is also greyed out. The second screenshot shows the 'Create Positive Pay File' screen. The 'Text File Output' field is greyed out, and the magnifying glass icon is also greyed out.

If **Permission Accounts Payable > Change Web Extension Paths** is set to **01-Allow**, the user will be able to override the path that the web extension will be looking to by clicking the magnifying glass.

Or send it straight to the downloads folder on their computer by choosing the file output **Download** on both the Positive Pay and ACH export screens.

Task	Access Level	Description
1099 Codes	02 - Modify	Define the codes for use in the 1099 process
1099 Process	30 - Maintain views for any user or group	Browse, create, and deploy 1099s for vendors
Approve Payment Batches	01 - Allow	Approve payment batches for posting and printing when payment batch approval
Bank Reconciliation	02 - Modify	Reconcile a bank statement by clearing checks
Bank Reconciliation Imports	02 - Modify	Define bank reconciliation import formats
Change Web Download Paths	01 - Allow	Change Web ACH and Postive Pay download paths.
Check Forms	02 - Modify	Define A/P check forms used for printing checks
Check Print	10 - Rerprint after posted	Print checks

A Web desktop extension

SGA Attachments Excel Options Help

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### SGA Web Extension Home

Status: ✔ Connected to <https://accountingdev.sgasoftware.com>

Cancel All Tasks

Exit Application

Generate ACH File

accountingdev.sgasoftware.com/#/Daily/GenerateACH

SGA - South Shore - Web Testing DEV - Accounting - Generate ACH File

Select location to save ACH file

Output Path:  Documents

Folder Path  
Download  
Dropbox

OK Cancel

SGA Attachments Excel Options Help

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### SGA Web Extension Home

Status: ✔ Connected to <https://accountingdev.sgasoftware.com>

Cancel All Tasks

Exit Application

Create Positive Pay File

accountingdev.sgasoftware.com/#/Daily/CreatePositivePay

SGA - South Shore - Web Testing DEV - Accounting - Create Positive Pay File

Home Records Daily Budgets Reporting Tools Setup Month End Help

Checkbook: Your Bank Account

Text File Output:  pfitzgerald\Dropbox (YMCAGBW)\LEFT in Dropbox\Posi

Folder Path  
Download  
Dropbox

Check#:  to

Check Date:  to:

OK